



2023 Youth Employment Program **Employee** Application

Please read & return to The Highland Center or send via email by May 19, 2023

The Highland Center's Youth Employment Program (YEP) is a work and learning experience. You are required to attend Orientation and complete all necessary paperwork to participate in the program.

NOTE: Fill in all blanks. If the info asked for does not apply to you put "does not apply" on the line.
If an application is not completed it will receive lesser priority or may not be able to be considered.
Parental signature is mandatory unless you are 18, and **you must list an active e-mail address.**

Applicant's Full Name (printed): _____

Current Grade Level: _____ Age: _____

Date of Birth: _____ Male _____ Female _____

Home/Physical Address: _____

Mailing Address: _____

Home Phone: _____ Cell Phone : _____

E-mail Address: _____ Are you a U.S. Citizen? Yes _____ No _____

Parent/Guardian's Full Name (printed): _____

Relationship to you: _____ Home Phone: _____

Place of Employment: _____ Work Phone: _____

Email Address: _____

Are there any days/dates you might be unable to work? _____

Note: The program runs June 25th – August 18th

Have you ever been fired from YEP or any other job? Yes _____ No _____

If yes, explain why

Additional Information:

At school, do you have an Individual Education Plan (IEP)? Yes _____ No _____

Are you currently a Foster Child? Yes _____ No _____



Work Experience (list most recent work experience first) - attach a resume if you have one.

1. Previous Employer's Name: _____

Supervisor's Name: _____ Telephone: _____

Dates Employed: _____

Duties: _____

2. Previous Employer's Name: _____

Supervisor's Name: _____ Telephone: _____

Dates Employed: _____

Duties: _____

Volunteer Experience

Nature of Volunteer Work: _____

Supervisor's Name: _____ Telephone: _____

Dates Employed: _____

Duties: _____

Please list your work interests: _____

What type of work environment do you prefer? List most preferred first (office, outside, restaurant, etc).

- 1.
- 2.
- 3.



VERIFICATION: I certify that the information provided is true to the best of my knowledge. I am aware that if the information I have provided is false my child will be subject to immediate termination and that I may be prosecuted for fraud and/or perjury. I allow release of this information for verification purposes and understand that it will be used to determine eligibility. If the applicant is selected, I give permission for his/her enrollment in the Youth Employment Program.

Parent/Guardian's Signature: _____ Date: _____

Applicant's Signature: _____ Date: _____

Please return your application by or before Friday, May 19th, 2023 to:
programs@thehighlandcenter.org
The Highland Center P.O. Box 556 Monterey, VA 24465

The Highland Center is an Equal Opportunity Employer
Program Auxiliary aids and services are available upon request to individuals with
disabilities VA Relay Center 800.828.1120 - 1140
Internet Protocol Relay Available

The Youth Employment Program of The Highland Center is funded by local businesses,
organizations, government, and individuals.

***Note: Completion of this application does not guarantee acceptance
into the program, nor does it guarantee that an employment opportunity
will be provided via YEP.***